



Tea and Teacups

18154 Imperial Highway
Yorba Linda, CA 92886
714 572-9825 Fax 888-843-0312
DollyShewa@gmail.com

PARTY AGREEMENT

Reservations for parties have two hour limits but you are welcome to rent additional time if space is available, at \$50.00 per additional half hour. Please advise your guests to arrive on time.

Today's date _____

Your full name _____

Daytime phone number _____ Evening phone number _____

E-mail address _____

Party Type: Anniversary [] Baby Shower [] Birthday - Adult []
Birthday - Child [] Red Hat [] Graduation [] Other []

Date of Party: _____ Time: _____ to _____

Guest of Honor name: _____

Total number of guests: Adults _____ Children _____

The host / hostess must provide menu selections four days prior to event.

Final guest count is due 72 hours before party. Unfilled reservations will be billed at ½ the cost of your selected menu items plus sales tax. Please understand we may have turned other guests away to host your party, so your final count is important. **Cancellation is due 1 week prior to your party.**

Menu Choices: Choose one menu selection for your entire party

- Traditional Tea** @ \$19.95 per person plus tax & 18% gratuity
Tea, an assortment of five finger sandwiches, dessert or scone
- Elegant Tea** @ \$22.50 per person plus tax & 18% gratuity
Tea, an assortment of five finger sandwiches, soup, dessert or scone
- High Tea** @ \$28.95 per person plus tax & 18% gratuity
Tea, scone, quiche, an assortment of five finger sandwiches and soup and dessert
- Windsor Tea** @ \$23.95 per person plus tax & 18% gratuity
Tea, scone, an assortment five finger sandwiches and petite dessert
Served on traditional three tiered server
- Children's Tea** @ \$11.95 per person plus tax & 18% gratuity
Tea, lemonade or milk, scone, peanut butter jelly sandwich
Chicken nuggets, cucumber sandwich, goldfish and dessert
- Princess Tea** @ \$17.95 per person plus & 18% gratuity
Includes items in Children's Tea plus a handmade headdress and wand
- Quiche Luncheon Tea** @ \$16.50 per person plus tax & 18% gratuity
Tea, slice of quiche, salad with dressing choice and scone

The above is a set menu. We will try to accommodate special dietary requests with advanced notice, 24 hour prior to the day of the party.

Add a scone to any menu item for an addition \$3.50 per person, a soup for \$4.50 or gluten free or vegan for \$5.00.

Are there any dietary restrictions? _____

Special Requests: Soup _____ Desserts _____

Table Set-up:

Menu item(s) selected _____

Price per guest _____	Number of guests _____	=	Amount	_____
			Tax	_____
			Gratuity	_____
			Total	_____
			Deposit	_____
			Balance	_____

Party Etiquette:

Please feel free to bring small table top decorations. Please no glitter or confetti

Children must be accompanied to restroom by an adult and please do not leave a child unattended while in the tearoom.

Please give Tea and Teacups a call when you are ready to make your reservation. Please call to ensure that the day and time you want is available, fill out the party contract and mail, fax or bring in to the teashop. Your party will be guaranteed upon receipt of your signed contract.

A NON-REFUNDABLE \$100.00 deposit for parties over 8 and \$200.00 deposit for parties over 15 is due at time of booking your party.

Customer Signature _____ Date _____

My signature indicates that I have read and understand the Party Agreement for Tea and Teacups and agree to the terms and conditions.